

This guidance has been devised to comply with government and theatre requirements for social distancing as at 1 September 2020. Members are asked to access the TASF website for updates prior to each lecture. Please retain this paper for future reference.

1. A supply of attendance forms is attached (further copies available on line). Please return a form to, or email, the Membership Secretary by the Wednesday prior to the lecture indicating that you intend to attend and the name of anyone you wish to sit next to.
2. The Membership Secretary will email or telephone you by the Monday prior to the lecture if the bookings received exceed the capacity of the Theatre and we are, therefore, unable to accommodate you. If you are not contacted you may assume that you have been allocated a seat and may attend.
3. On arrival outside the Theatre on lecture days please join up with other members with whom you are to sit so you can enter the foyer together.
4. Arrangements for paying for car parking are shown in a footnote- see below.
5. On entering the Foyer, please use the hand sanitizer. Face coverings are required.
6. Please note there is only one unisex toilet available in the Foyer which will be controlled by a volunteer on a one in one out basis. (Public Toilets and Disabled toilets are available in the Car Park area.)
7. As you proceed towards the Box Office a heat sensor camera will take your temperature. (Anyone with an abnormal reading will be asked not to proceed further).
8. You are asked to bring with you a copy of the attendance form referred to in paragraph 1 (or similar note containing name and phone number). As you enter the Auditorium please deposit this with a TASF volunteer as this will create a register of attendance whilst at the same time complying with test and trace requirements.
9. A Lowther volunteer will then accompany you into the Auditorium and show you to your seat. Seating is planned to take account of social distancing so there is no opportunity for making changes. You are asked to remain seated until you are invited to leave at the end of the lecture. (If it is essential to move during the event then this must be done by indicating to a volunteer and waiting for them to come to accompany you.)
10. At the conclusion of the lecture and other announcements, the volunteers will invite you to leave the Theatre row by row starting from the front. There will be no exit back through the foyer but you will be shown out through the appropriate Fire Doors.
11. Members are asked not to congregate round the exit doors.
12. Lecture leaflets will not be distributed but may be downloaded from the TASF website.

FOOTNOTES.

- Lowther management have generously agreed to reduce the parking fee for members on lecture days. The charge will be £1 (instead of the usual £2.50). A TASF volunteer will be at the entrance to the foyer and will issue tickets for display in the windscreen- please have the correct change available if possible.
- The Café is open and may be accessed from the Park. They will be able to serve refreshments before and after the lecture – with seating both inside and in the gardens.